



# Ex-Services Welcome: Referral Form

Please complete all parts, you can attach documents. Please contact us with any queries.

## Client Details

Full name (in capitals):

Primary language:

Date of Birth:

Address:

Telephone number(s):

Email:

Preferred contact type / times:

Employment status:

Carer responsibilities / dependents:

## Next of kin / emergency contact

Name:

Relationship:

Telephone number:

## Referrer's details

Note to referrer: the contents of this form are treated as confidential by our organisation; however please ensure that your client is happy for this information to be shared with our staff.

Name (in capitals):

Role:

Service:

Contact details:

Referral discussed with client? Yes / no

## Your use of services

Current mental health diagnoses (if applicable):

Details of any other services used: (*Service name, contact name and contact details*):

GP Name and address:

Who would you like us to contact if you experience a mental health related emergency?



Ex-Services Welcome

Please include a risk assessment if you have one in place.

**Reasons for referral**

Please tell us a bit about why you would like to join the project:

How did you find out about our service?

Please sign or type your name and date below:

**Signature:**

**Date:**

Thank you. Please complete the following page and return it to:

Julie Shankly - Project Worker  
Mind in Haringey  
Station House  
73c Stapleton Hall Road  
London  
N4 3QF

Email: [julie.shankly@mih.org.uk](mailto:julie.shankly@mih.org.uk)

Telephone: 020 8340 2474 (switchboard)

[www.mindharingey.org.uk](http://www.mindharingey.org.uk)

**Confidentiality and data protection**

All information held on this form will be kept confidentially in a locked cabinet. Information will only be shared within the guidelines of Mind in Haringey Confidentiality policy, in line with our funders' requirements and as stated in the 1998 Data Protection Act.



Ex-Services Welcome



**Mind in Haringey**  
Station House  
73c Stapleton Hall road  
London N4 3QF  
Tel: 0208 3402474

Web: [www.mindinharingey.org.uk](http://www.mindinharingey.org.uk)  
Email: [admin@mih.org.uk](mailto:admin@mih.org.uk)  
Company limited by guarantee.  
Registered in England and Wales  
Reg No: 2125188

Reg. Charity Number: 801618

Privacy policy

I hereby confirm my understanding of and acceptance of the following information;

Mind in Haringey will utilise the personal data I have provided in this form for the purposes detailed in our privacy policy which can be found at [www.mindinharingey.org.uk/privacy](http://www.mindinharingey.org.uk/privacy)

We only use personal information in the ways we need to and that is expected of us.

We will keep you up to date with our work including any relevant services, changes to your confirmed appointments, raising awareness, promoting understanding as well as our fundraising activities.

Do you agree to us using your data in this way? (please circle yes or no)      Yes      No

If you're happy for us to keep in touch, please let us know how you would like to hear from us

	Yes	No
Post	<input type="checkbox"/>	<input type="checkbox"/>
Phone	<input type="checkbox"/>	<input type="checkbox"/>
Email	<input type="checkbox"/>	<input type="checkbox"/>
Text	<input type="checkbox"/>	<input type="checkbox"/>

Signature.....

If you wish to remove your agreement to our use of your data at any point please let us know by either in;

**Writing:** Mind in Haringey, Station House, 73c Stapleton Hall Road, London, N4 3QF

**Email:** [admin@mih.org.uk](mailto:admin@mih.org.uk)

**Tel:** 020 8340 2474

